

NOTICE OF MEETING

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 391

The Board of Directors of Harris County Municipal Utility District No. 391 will hold a regular meeting on Monday, March 11, 2024, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Neches Room, Houston, Texas*, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve Minutes.
3. Director matters, including:
 - a. approve Sworn Statement, Official Bond, and Oath of Office of new director;
 - b. reorganize the Board and authorize execution of District Registration Form;
 - c. Open Meetings Act and Public Information Act Training Requirements; and
 - d. conflict of interest disclosure required under Chapter 176 of the Texas Local Government Code, including review of disclosure forms adopted by the Texas Ethics Commission and List of Local Government Officers.
4. Financial and bookkeeping matters, including payment of bills and review of investments.
5. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
6. Discuss new development adjacent to the District and authorize appropriate action, if necessary, including agreement for sale of water and wastewater capacity.
7. Engineering matters, including:
 - a. authorize engineer to design facilities in the service area;
 - b. approve plans and specifications and authorize advertisement for bids for construction of water, sewer and drainage;
 - c. review bids and award contract for construction of water, sewer and drainage facilities for the following project;
 - d. approve pay estimates, change orders and final acceptance as appropriate, for construction of water, sewer and drainage facilities;
 - i. wastewater treatment plant expansion;
 - e. deeds, easements, consent to monument encroachment, requests for service or utility commitment letters;

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- f. wastewater reuse program feasibility, including water user agreements; and
- g. sanitary sewer televising and cleaning.
- 8. Lake and turf management report, including approval of proposals for necessary repairs or replacements, improvements, renewal of permits, or landscaping Agreements.
- 9. Master parks plan and future park development, including:
 - a. authorize design of projects and authorize advertisement for bids;
 - b. review bids and award contracts; and
 - c. approve pay estimates, change orders and final acceptance as appropriate, including:
 - i. lighting around the lakes.
- 10. Operation of District facilities, including:
 - a. billings, repairs and maintenance; and
 - b. conduct hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- 11. Review Critical Load Spreadsheet for District's facilities and authorize annual filing.
- 12. Review Emergency Preparedness Plan and authorize filing of updates, if necessary.
- 13. Review Drought Contingency Plan and Adopt Order Adopting Amended and Restated Drought Contingency Plan.
- 14. Review Water Conservation Plan; approve annual report and water conservation implementation report on implementation of Water Conservation Plan; adopt Order Adopting Amended and Restated Water Conservation Plan; authorize submittal to Texas Water Development Board.
- 15. Garbage collection matters.
- 16. Report regarding development in the District.
- 17. Discuss Security Report.
- 18. Website matters and community outreach.
- 19. Discuss meeting schedule and location.
- 20. 2024 Directors Election, including:
 - a. authorize Notice and Writ of Election; and
 - b. authorize posting of early voting and election day roster.
- 21. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to seek the advice of its attorney regarding pending or contemplated litigation or to seek and receive legal advice by the District's attorney.
- 22. Reconvene in Open Session and authorize appropriate action regarding pending or contemplated litigation or the legal advice by the District's attorney.

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AVISO DE ASAMBLEA

DISTRITO DE SERVICIOS PÚBLICOS MUNICIPALES Nro. 391 DEL CONDADO DE HARRIS

La Junta Directiva del Distrito de Servicios Municipales Nro. 391 Del Condado de Harris, llevará a cabo una asamblea ordinaria el lunes 11 de marzo de 2024 a las 12:00 p.m., en las oficinas de Allen Boone Humphries Robinson LLP, ubicadas en 3200 Southwest Freeway, Suite 2600, en el salón Neches, Houston, Texas*, para discutir y de ser apropiado actuar sobre los siguientes puntos:

20. Elección de Directores de 2024, incluyendo:
 - a. autorizar el aviso y mandato de elección; y
 - b. autorizar la publicación de la lista de votación anticipada y del día de elección.

THÔNG BÁO HỌP

CƠ QUAN TIỆN ÍCH THÀNH PHỐ SỐ 391 QUẬN HARRIS

Ban Giám Đốc Cơ Quan Tiện Ích Thành Phố Số 391 Quận Harris sẽ tổ chức một cuộc họp thường lệ vào thứ Hai, ngày 11 tháng Ba, 2024, lúc 12 sáng, tại các văn phòng của Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, trong phòng Neches Room, Houston, Texas*, để bàn thảo và thực hiện các thủ tục sau đây, nếu thích hợp:

20. Cuộc Bầu Cử Giám Đốc 2024, bao gồm:
 - a. Phê Chuẩn Thông Báo và Văn Bản Bầu Cử; và
 - b. Phê chuẩn việc niêm yết danh sách ngày bầu cử và bỏ phiếu sớm.

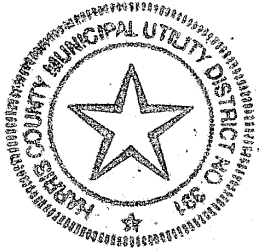
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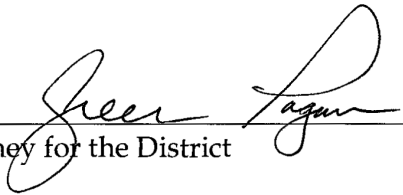
會議公告

HARRIS COUNTY第391號市政公用事業區

Harris County 第391號市政公用事業區理事會將於2024年3月11日，星期一，中午12:00，在Allen Boone Humphries Robinson LLP辦公室，(3200 Southwest Freeway, Suite 2600, Neches 會議室, Houston, Texas*) 會議室，召開普通會議，討論並執行下列適當之事項：

20. 2024年董事選舉，包括：
 - a. 授權發佈選舉通知及選舉令，以及
 - b. 授權發布提前投票和選舉日名冊。




Attorney for the District

*** The Board will conduct an in-person meeting at its physical meeting location. As an accommodation, the Board is making available a video and telephone option for members of the public to listen to the meeting and to address the Board during the public comment item. The videoconference link is <https://us02web.zoom.us/meeting/register/tZ0sf-yvrzgpHd2FDLZgO4EprHOA2l6NX37D>. Once registration is complete, a telephone number to join via teleconference, a link to join via videoconference, and a password for each will be provided.**

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